

WASHINGTON SCHOOL FOR THE DEAF
BOARD OF TRUSTEES MEETING
December 9, 2004

Board Members: Larry Swift, Chair (District #9)
Holly Parker-Jensen (District #1)
Pat Clothier (District #2)
Bruce Romanish (District #3)
Duane Sommers (District #5)
Rita Reandeau (District #6)
Allie "AJ" Joiner (District #7)
Sidney Weldele-Wallace, Vice-Chair (District #8)

Absent: Bonnie Decker (District #4)

Superintendent: Todd Reeves

Legal Counsel: Bonnie Terada

Guests: Rick Hauan, Assistant Superintendent
Dana Pride, Federation
Dawn Smith, PSO
April McArthur, WPEA
Chris Newell, School Psychologist

Recorder: Judy Smith

Interpreters: Elizabeth Morgan, Don Coates

The meeting was called to order by Larry Swift, Chair, at 9:10 a.m. It was determined that a quorum was present.

Approval of November 4, 2004, Board meeting minutes

Holly Parker-Jensen made a motion to approve the November 4, 2004, minutes. It was seconded by Duane Sommers. The motion was voted on and approved.

Addition to the agenda: Committee Reports, Future Board of Trustees meeting dates

Committee Reports

- Larry Swift gave a brief report from the **Facilities Committee** meeting. During that meeting a discussion was held regarding programs at the school that might impact future facility needs. The major flaw with the previous master plan was "overbuilding". The previous plan must be revisited if WSD plans to submit a new proposal for the 2007-2009 biennium budget. For this new proposal a projected student enrollment of 125 will be used. The Superintendent was asked to prepare a position paper with a due date of March 1, 2005.

- Sidney Weldele-Wallace discussed this morning's **Finance Committee** meeting. The state of Washington is facing a \$1.7 billion deficit so WSD will need to plan for possible budget cuts. The Finance Committee will also prepare a document outlining specific operational costs.

Policy and Procedure Review (Todd Reeves)

- **Change of Placement/Expulsion (3241)**
 - Review the "tobacco" policy for future discussion
 - Change (4th paragraph): "...except in concert with local school districts."
 - Change (1st paragraph): change criterion to criteria
 - Pat Clothier moved that the above policy be adopted noting the changes indicated with the stipulation that the "tobacco" policy be revisited. Duane Sommers seconded the motion. It was voted on and approved.
- **Procedure: Change of Placement/Expulsion (3241P)**
 - Changes to this procedure were discussed and distributed
 - Addition: School district to be notified when there is an expectation that a change of placement may take place.
- **Staff Coverage and Supervision of Students (3401)**
 - Rita Reandeau moved that this policy be adopted. Duane Sommers seconded the motion. It was voted on and approved.
- **Procedure: Staff Coverage and Supervision of Students (3401P)**
 - Third open bullet: Change "Supervising Teacher" to "Principal" and "Director of Education" to "Assistant Superintendent".
- **Student Protection from Child Abuse or Neglect (3402)**
 - Bonnie Terada's changes were discussed
 - Pat Clothier moved that the above policy be adopted. Duane Sommers seconded the motion. It was voted on and approved.
- **Behavior Management (3203)**
 - Pat Clothier moved that the above policy be adopted. Duane Sommers seconded the motion. It was voted on and approved.
- **Aversive Interventions (3204)**
 - Second paragraph: add "s" on intervention (making it interventions)
 - Holly Parker-Jensen moved that the above policy be adopted. Duane Sommers seconded the motion. It was voted on and approved.
- **Acceptable Use – Computer Equipment (2320)**
 - Bonnie Terada does not feel this policy, as written, is suitable for an educational agency. She recommended that the Executive Ethics Board review it and make suggested changes.
 - Addition: Accessing, viewing or storing obscene material is prohibited.
 - Change: "corporate" to "agency"
 - This policy will be reviewed later in the meeting after the Assistant Superintendent has made the suggested changes.
- **Computer Workstation Security (2164)**
 - Definitions to be added at the end

- Addition - first bullet: Employees shall use the operating lock control system when leaving their work area.
- Pat Clothier moved that the above policy with the noted changes and addition be adopted. Sidney Weldele-Wallace seconded the motion. It was voted on and approved.
- ***Agency Issued Identification (Badges) and Pagers (5200)***
 - The original policy, dated January 10, 2003, has been updated.
 - Holly Parker-Jensen moved that that above policy be adopted. Pat Clothier seconded the motion. It was voted on and approved.
- ***Supervisor Duties (5201)***
 - Addition: 48 hour time span to notify CPS
 - Move “CPS or law enforcement is contacted” to under “Superintendent’s office is advised of the situation”.
 - Policies entitled “Supervisor Duties” and “Student Protection from Child Abuse or Neglect” are to be reviewed, updated and presented to the Board, when necessary.
 - Bruce Romanish moved that the above policy with changes noted be adopted. Rita Reandeau seconded the motion. It was voted on and approved.

Updates (Todd Reeves, Superintendent)

- ***Collaboration with North Central ESD***
 - Modification of incentives to North Central ESD was discussed.
 - School districts are very interested in this program.
 - Next step: The Superintendent will contact Cindy Duncan (Executive Director, Educational Services) of North Central ESD to see which school districts have deaf and/or hard of hearing students that would be interested in contracting with WSD for services.
 - ESD 123 (Pasco) is also interested in this program.
 - The Board of Trustees agreed that the Superintendent should aggressively pursue the hiring of staff for this program.
- ***Shared Reading Video Outreach Project***
 - The Superintendent is awaiting a call back from Dr. Doug Gill (OSPI) regarding the funding structure for this project.
- ***Collaboration with Listen and Talk***
 - The Superintendent recently visited Listen and Talk (Bothell) to discuss a defined partnership. Listen and Talk’s Board is also interested in this endeavor.
 - A future meeting with Listen and Talk will be held to discuss basic budget figures as this program is contingent on WSD having sufficient funding.
 - The Board of Trustees asked the Superintendent to pursue this project aggressively.

Executive Session

The Board went into Executive Session at 11:45 a.m. for 45 minutes to discuss individual student and personnel issues with the Superintendent. The meeting resumed at 12:30 p.m. and went back into Executive Session for an additional 30 minutes. The meeting reopened at 12:55 p.m.

The meeting was recessed at 12:55 p.m. for lunch and reopened at 1:10 p.m.

Addition to agenda: Policy 5202: Background Inquiries

Labor Information – new contracts

This agenda item has been tabled to a future meeting

Communication Policy (5520)

- Nikki Ekle, WSD ASL/Communication Specialist joined the meeting to discuss the above policy which is a “starting point” as it relates to WSD’s Strategic Plan. This policy would “open the door” to communication on campus.
- Nikki gave a brief history of “communication” at WSD and the reason behind adopting a communication policy.
- Employee communication skills should be part of the their annual review.
- Allie Joiner moved that the above policy be adopted as presented to the Board. Holly Parker-Jensen seconded the motion with the condition that this policy will be continually reviewed. It was voted on and approved with one abstention.

Preparation for legislative session (Duane Sommers)

This will definitely be a “unique” legislative session due to the delay in the election of a Governor. The new session will begin January 10, 2005 (could easily extend into June). The Capital Budget Committee will be headed by Senator Karen Frazier. It was suggested that the February meeting be held in Olympia.

It was also suggested that a pre-breakfast meeting be held with legislators prior to individual meetings at the capitol. Duane Sommers will put together a tentative plan and present at the January Board meeting.

Policy Development (continued)

- ***Background Inquiries (5202)***
 - Second paragraph (5th line): delete: “the hiring district”, replace with “WSD as”
 - Bruce Romanish moved to adopt the above policy with the change noted. Pat Clothier seconded the motion. It was voted on and approved.
- ***Acceptable Use – Computer Equipment (2320)***
 - Bruce Romanish moved that this policy be adopted as revised. Duane Sommers seconded the motion. It was voted on and approved.

Scheduling of future Board meetings

The Finance Committee would like to move the Board meetings to the third Thursday of each month (to review reports in a more timely manner). It was agreed that the Finance Committee would receive the reports via email and a conference call with the Committee members would be held to discuss the information. The Board meetings will continue to be held on the second Thursday of each month.

Consideration of curriculum adoption policy

This policy has been deferred to the January 13, 2005, Board meeting.

Transition planning and a 13th year program (Todd Reeves, Superintendent)

A meeting with the Division of Vocational Rehabilitation (DVR) will be held during the month of January. The results of that meeting will be shared with the Board members.

The next Board of Trustees meeting is scheduled for January 13, 2005.

Adjournment

Duane Sommers moved that the meeting be adjourned. Rita Reandeau seconded the motion. It was voted on and approved. The meeting was adjourned at 3:06 p.m.

Larry Swift, Chair
WSD Board of Trustees

Todd Reeves, Superintendent
Washington School for the Deaf

Date

Date